CAREBRIDGE PROVIDER PORTAL
TENNESSEE HOME HEALTH UNIT OVERRIDE GUIDE

Tennessee Providers can override default unit definitions for *Home Health Phase 2* services using the CareBridge portal.

Note*: Modifying the unit definition will recalculate unit consumption for any unbilled visits according to the effective date. <u>Previously billed visits will need to be re-exported</u>. Be sure to review your rate configuration when adding overrides.*

CareBridge and third-party EVV system users can log into the CareBridge Provider Portal, navigate to the **'Settings'** page, and click the *Unit Definitions* tab. All current unit definitions are listed here. To create a new unit definition override, click the *Add Override* button. You can also select the *Actions* menu (three vertical dots) to edit an existing override (Figure 1).

Figure 1. **Unit Definitions Tab**

On the *Add Override* pop-up menu, select the payer, service, override, effective start date, and optional expiration date. Carefully review the selections, then click *Submit (Figure 2)*.

Figure 2. **Add Override Pop-up Menu**

> ***Reminder:*** *If you change your unit definition, make sure your rates are set appropriately.*